



Board Meeting Notes

Date January 16, 2022
Time 10:00 a.m.–11:37 p.m.
Location Zoom

★ = Present ○ = Absent

- | | |
|-------------------|-------------------------|
| ○ Ahlstrom, Beth | ★ Holmes, Sally |
| ★ Arnstein, Ellen | ○ Morkill, Garrett |
| ★ Baer, Lillian | ★ Ritchey, Jenn |
| ★ Berry, John | ★ Sebastian, Kathleen |
| ★ Celaya, Briana | ★ Siangco, Jerome |
| ★ Cleveland, Brad | ★ Sundgrenz, Evangelina |
| ○ Collins, Erin | ○ Tran, Kenney |
| ★ De Sal, Aaron | ★ Walters, Carolee |
| ★ Daneker, Lee | |

Guests: None

1. Welcome and Intro (Kathleen)

Introductions and committee updates will follow Board structure, by section and committee

- Roundtable Question: What was your housing situation?
- 2021 focused on realignment of committees to improve program delivery and invite member participation
- 2022 will build on new structure, emphasizing committee level decision-making and implementation
- Committees are led by one chairperson, draw from both Board and general membership, and include one assigned Executive Committee member
- Committees are organized under sections
 - Executive: Officers and Directors-at-Large
 - Administrative: Communication, Fundraising, Membership
 - Events: Regular Events, Special Events
 - Service: Advocacy, DEI, Grants, Community Service, Mentorship

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- Incumbent Board members may serve on multiple committees and are not required to chair a committee
- We strive for efficient, streamlined communication, while facilitating interpersonal and committee connections (to help overcome the challenge that many Board members have never met in person as a result of pandemic meeting restrictions)
- Voting will be conducted via online polling to the extent possible, for the sake of efficiency and relevance
- **NB: We are currently using personal emails to communicate with other Board members, all listed on the [2022 Board Roster](#). Please make sure your phone number is up to date. In very urgent cases, we may contact Board members by text unless you opt out.**

2. Committee/Board Member Updates

● Executive Committee (Kathleen)

- **2021 Retreat minutes.** Erin emailed on 1/12 – please complete edits by 1/26
- **2021 Annual Report.** Exec committee finalizing contents and financial report. Plan to send for review by month end.
- **2022 Budget.** Complete a final review of your committee’s budget tab and update as needed. Please don’t insert or delete any sheet rows.
- Lee Daneker, new Treasurer, is working with Josh and Brendan to update account details and learn SEAPAX financial systems.

● Administrative Committees

- **Communications (Sally)**
 - Website updates are underway
 - Each committee to review its pages and send corrections to Sally
 - **Deadline 1/31** (refer to 1/16 email from Sally)
- **Fundraising (Kathleen)**
 - 2021 and 2020 year-end fundraising campaigns used direct email appeal from Membership chair
 - 2021 member donations were 9.5% greater than 2020
 - 2021 fundraising significantly bolstered by a single corporate donation, through the monetization of a Board member’s volunteer hours

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- Year-over-year donation and dues results (chart below) are not directly comparable because of past differences in categorizing income

Year	Type	Donation (Dues)
...2021	38 individual	\$1,468.00
...2021	1 corporate	<u>\$589.00</u>
2021	Total	\$2057.00
2020	31 individual	\$1,341.00
2019		\$1,290.30
2018		\$1,175.57
2017		\$1,211.94
2016		\$986.00

- **Merchandise** (Carolee)
 - Continue to promote online calendar sales
 - Advocacy budgeted for calendars to give to legislators
 - Merch committee will buy an additional 5 calendars for sale at events
 - 2021 calendar and Teespring combined sales approx \$200 total
- **Membership** (Kathleen)
 - 1399 “active members” in database (receive newsletter)
 - 61 new members in 2021
 - Steady over the years, despite transitory nature

• Events Committees

- Continue efforts to recruit Events chair and committee members
- **Regular Events**
 - Happy Hour resumed in accordance with state and local law in August, September, and November with 8 or more attendees.
 - Will continue to follow all applicable protocols for in person gatherings

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- **Special Events** (Aaron)
 - Despite pandemic restrictions, strong response to 2021 Special Events (Regional Campout and Summer Picnic)
 - Board supports hosting 2nd Annual (virtual) Story Slam during PC Week, on March 4, 2022
 - Other 2022 Special Events (Peanut Stew Cook Off, Summer Picnic, Campout, Holiday Party) will be scheduled based on pandemic protocols

● **Service Committees**

- **Advocacy** (Jerome)
 - 2022 overarching goal is to establish working relationships with RPCVs in key districts where we have not traditionally had prior connections
 - Specific goals and detailed monthly activity calendar on shared drive
 - Again, 2022 NPCA Action Day on the Hill will not be held in person
 - Importance of educating legislators about RPCV “domestic dividends”
- **Community Service** (Ellen)
 - 2021 established relationship with Lutheran Community Services NW (LCSNW) and organized supply drive that resulted in 30+ welcome kits for Afghan refugees
 - Currently not collecting additional kits pending arrival of families and distribution of existing stock
 - Will continue to strengthen relationship with LCSNW as a priority partnership with NPCA affiliate Peace Corps Community for Refugees ([PCC4Refugees](#)) and continue to share info with SEAPAX members
 - Survey SEAPAX members to learn volunteer priorities and where we might already have relationships
 - In addition to LCSNW, Community Service has ongoing relationships with Green Seattle—Forterra and Books to Prisoners
 - In late December, the International Rescue Committee invited NPCA affiliates to become Community Partners in the Afghan Placement and Assistance program. “Community Partner” entails full responsibility for providing or arranging for the support of a family for a period of 6-12 months, including but not limited to housing, furnishings, airport arrival welcome, food and provisions, links to employment, language, cultural integration, benefits

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services, assistance with medical appointments and transportation, links to interpreter services, and documentation of case notes. Limited financial stipends are provided, but partner organizations are wholly responsible for ensuring the timely and complete delivery of services. Consider surveying members to determine level of interest and commitment. (This would be a BIG LIFT for SEAPAX!)

- **DEI** - No report
- **Grants** (Brianna)
 - No grants were awarded in 2021
 - 2020 funds earmarked for grants plus percentage of 2021 merchandise sales allocated to grants total approximately \$500
 - Committee will administer 2 grant cycles, end May and end November
 - Need to review and update online grant application materials
 - Continue efforts to recruit additional committee members
- **Mentorship** (Jenn)
 - As anticipated, the Mentor Program slowed in 2021
 - In 2020, we matched 49 mentees with 29 mentors vs 2021, 12 mentees and 2 new mentors
 - Most mentees are new to the area and hope the program will help them establish better connections
 - 2022 goals include streamlining application process and succession planning

● Calendar

- 2022 Board Meetings (all Sunday)
 - March 6
 - May 1
 - July 10
 - September 11
 - November 6 (retreat)
- ~~Second Annual Story Slam for Peace Corps Week (CANCELED)~~
 - ~~Friday, March 4, 6:00-7:30 PM~~