

SEAPAX Board Meeting - 03/01/20
Agenda and Minutes

Date: March 1, 2020

Time: 10:00 AM - 12:30 PM

Location: Antioch University, 202 A & B, 2400 3rd Ave, Seattle, WA 98121

Door code:

Board Meeting Agenda

1. Committee/board member updates (Review before Meeting)
2. Introductions (15 min)
 - Board members & roles, committees
3. Approve Minutes from last Board Meeting (2 min)
4. New Board Members (Brad - 5 min)
5. Webmaster Update (Eva - 5 min)
6. Advocacy update (15 min)
7. Mentorship Program update (Jenn - 10 min)
8. 501(c)(3) Update (Brendan/Josh - 10 min)
9. Events Update (Brad/Hillary/Aaron - 10 min)
10. PCC2020 Update (Brad - 30 min)
11. Antioch Presentation (Dr. Jane Harmon & Dr. Rachel Oppenheim - 12:30p)

NOTES

Attendees: Brad Cleveland, Brendan Chiesa, Josh Jackson, Ilene Jaffe, Sally Holmes, Erin Branigan, Beth Ahlstrom, Hillary Abrams, Britany Ferrell, Jenn Ritchey, Cara Sandquist, Garrett Morkill, Carolee Walters, Andrea Shelton

Guests:

1. **Committee/board member updates (Review before Meeting)**

- a. **Community Service Chair** - Aaron Luce, Britany Ferrell, Andrea Shelton
 - i.
- b. **Book Club Chair** - Darien Luce
 - i. Next book club meeting: Sunday, April 12, 3-5 PM book: On the Plain of Snakes by Paul Theroux Place: El Diablo Coffee Co. 1825 Queen Anne Ave N., Seattle
- c. **Communications Chair** – Kim Arent
 - i.
- d. **Grants Committee Chairs** – Ilene Jaffe
 - i.
- e. **Speakers Bureau Chair** – Katy Kaltenbrun
 - i.
- f. **Calendar sales** – Carolee Walters
 - i.
- g. **Events Chair** – Hillary Abrams & Aaron De Sal
 - i. 2020 Events Calendar sign-up was discussed.
 - ii. Aug 15 or 22 picnic, preferred site is Ravenna Park. Brendan is waiting on confirmation. Funding was approved via electronic board vote.
 - iii. Skiing on March 21st at Mt. Baker with Happy Hour afterwards. Brad will send Josh the Bellingham group's contact.
 - iv. Networking events – Kim organized these, but she has stepped down.
 1. Events were a big hit, so it would be great to keep them going.
 2. Can be combined with Happy Hour, or possibly a partnership with a local non-profit.
- h. **Membership Chair** – Kim Arent
 - i.
- i. **Webmaster** – Eva Sundgrenz
 - i. Webmaster transition/Challenges and changes
 1. Website down <24hrs- Jan. 24
 - a. Past notices/future notices from web companies
 - b. Webmaster does not recommend change in platforms
 2. Webmaster duties and information updated: transparency of info

- ii. Webmaster ask: Board bios: service location and dates, photograph, fun fact about yourself
- iii. Brief update on changes and updates to website
 - 1. Updated items: Book club page, Grants, sales and programs pages
 - 2. New pages: Mentorship, A Towering Task Screening page,
- iv. Items currently working on:
 - 1. Continued consistency
 - 2. Guidance document on making webpage edits to increase board member ownership
 - 3. Updated emails SEAPAX Listserve & email, A Towering Task film screening (unpublished), (in discussion) Peace Corps Connect SEAPAX Resource page
- v. Backlisted items:
 - 1. Grant thank yous
 - 2. For those that would like it:
 - a. Sending out a webdoc on how to make page changes
 - b. Holding a session on how to update pages

- j. **Newsletter Editor** – Sally Holmes
 - i.
- k. **NPCA Advocacy Chairs** – Beth Ahlstrom, Erin Branigan, Carlie Sulpizio
 - i. Ongoing effort to get an op-ed in Bellevue and Seattle newspapers, KUOW noon radio hour
 - ii. Today is Peace Corps Day, commemorating creation of Peace Corps in 1965
 - iii. National Day of Action is Thursday, March 5. Erin and another SEAPAX member will be attending, as well as several Spokane members.
 - 1. Facebook campaign to write to legislators in support of Peace Corps funding
 - 2. Dear Colleague letter goes out every year from Kennedy and Garamendi (House) in support of Peace Corps. Senate will send one too. Facebook campaign to encourage legislators to sign onto the letter.
 - 3. Beth passed around a document showing how different legislators have voted on Peace Corps funding in the past.
 - 4. NPCA ask is \$450 million, proposed budget is \$401 million. The gap will result in decreased number of volunteers.
- l. **Mentorship Program Chair** - Jenn Ritchey

- i. Program page on website under “Programs” tab
- ii. Interested individuals will fill out a Google form, and the form will notify relevant individuals (SEAPAX general email, mentorship email account if one is created)
 - 1. Option: SEAPAX will create the Google form so all notifications go through the info@seapax.org – Cara will forward to mentorship chair
- iii. Jenn will send an email to the board asking for mentors – restricted to board members for now
- m. **President** - Brad Cleveland
 - i. NPCA set up the website: www.peacecorpsconnect.org
 - ii. Screening of *A Towering Task* and director’s panel. Brad has offered to pay for director’s travel (\$400) with reimbursement from SEAPAX if the event turns a profit.
 - 1. Motion made and seconded. 5 ayes, 1 abstain. Passed.
 - 2. Assumed costs are about \$1000. Kane Hall seats 700+. Will need to be marketed to larger local community. Discussion of varied pricing structure (student, general, presale vs door).
 - iii. Opening Ceremony ideas – Ethiopian coffee ceremony, Native musician. If anyone has any connections to other global groups who could participate, please let us know. Josh Jackson shared the South American mate ceremony.
 - iv. Call for Proposals – want to include local orgs. SEAPAX members are invited to reach out to their contacts, or let the board know.
 - v. Other parts of the conference needing leadership in order to happen: Author’s table, job fair, poster session (not necessarily research-based but similar to TED talk on your service), storytelling
 - vi. Friday evening event – SEAPAX is expected to host or facilitate an event. Ideas: booze cruise model (get on the ferry to Bainbridge and go to some breweries), rent out Red Square with food trucks, vendors, entertainment. Help is also needed in this area.
- n. **Vice-President** - vacant
 - i.
- o. **Treasurer** - Brendan Chiesa
 - i. 501(c)3 status update
 - 1. Meeting scheduled for 3/16 at 5:30pm at Burien Press to complete the application (not begin submitted yet).
 - 2. Facebook will allow free fundraisers for 501(c)(3), Brittany will help with arranging that.

- ii. Treasurer's report: about \$500 in the hole due to beginning of the year expenses.
 - 1. We will be having a few events at PCC that can potentially generate revenue.
 - 2. Discussion about changing the call for donations process or membership model, market activities and merch.
- iii. Linh Hoang expressed interest in helping with designing for PCC merch
- p. **Secretary** - Cara Sandquist
 - i.
- 2. Introductions
 - a. Board members & roles, committees
- 3. Minutes unanimously approved (Ilene motioned, Brendan seconded, none opposed)
- 4. Approval of New Board Members (Brad - 5 min)
 - a. All motioned, seconded, and approved
 - i. Darien Luce – Book Club Coordinator
 - ii. Aaron Luce – Service Co-Chair
 - iii. Erin Branigan – Advocacy Co-Chair
 - iv. Britany Ferrell – Service Co-Chair
 - v. Carlie Sulpizio – Advocacy Co-Chair
 - vi. Sally Holmes – Newsletter Editor
 - vii. Hillary Abrams – Events Co-Chair
 - viii. Garrett Morkill – Happy Hour Coordinator
- 5. Other business
 - a. Garrett and Brendan will help out with social media management. For Peace Corps month, Erin will work on weekly posts.
 - b. Gray areas for communications and membership questions at this time. Forward to Brad for time being.

Notes taken by **Cara Sandquist**

Approved at May 2020 meeting