

SEAPAX Board Meeting - 05/03/2020
Agenda and Minutes

Date: May 3, 2020

Time: 10:00 - 12:30

Location: ZOOM

Board Meeting Agenda

1. Committee/board member updates (Review before Meeting)
2. Introductions (15 min)
 - Board members & roles, committees
3. Approve Minutes from last Board Meeting
4. New Board Members (Brad - 5 min)
5. Mentorship Program update (Jenn - 10-15 min)
6. Advocacy (Erin, Carlie, Beth - 10 min)
7. [General and COVID-19 Specific Resources](https://www.seapax.org/cpages/general-covid-19-specific-resources/5eaef789893aaa45fe7e2acb) (Brad - 10 min)
(This will be fixed, this webpage is currently a holder. The page will be under Stay Connected”<https://www.seapax.org/cpages/general-covid-19-specific-resources/5eaef789893aaa45fe7e2acb>)
8. Website (Eva - 5 min)
9. 501(c)(3) Update (Brendan/Josh - 10 min)
10. Events Update (Brad/Hillary/Aaron/Megyn - 15 min)
11. Calendars (Carolee - 5 min)
12. PCC2020 Update (Brad - 5 min)
13. Board Titles (Chair vs. Director vs. Coordinator) (Brad 15 min)
14. Board Elections for 2021 (Brad - 5 min)

NOTES

Attendees: Britany Ferrell, Cara Sandquist, Brad Cleveland, Megyn Rodriguez, Sally Holmes, Carlie Sulpizio, Joshua Jackson, Carolee Walters, Brendan Chiesa, Beth Ahlstrom, Erin Branigan, Evangelina Sundgrenz, Andrea Shelton, Jenn Ritchey, Garrett Morkill, Ilene Jaffe

Guests:

1. **Committee/board member updates (Review before Meeting)**
 - a. **Community Service Chair** - Aaron Luce, Britany Ferrell, Andrea Shelton
 - i.
 - b. **Book Club Chair** - Darien Luce
 - i.
 - c. **Communications Chair** –
 - i.
 - d. **Grants Committee Chairs** – Ilene Jaffe
 - i.
 - e. **Speakers Bureau Chair** –
 - i.
 - f. **Calendar sales** – Carolee Walters
 - i. All remaining 2020 calendars donated to Seattle Schools students/families learning at home
 - ii. Remaining stock: 9 perpetual calendars, 40 notecard sets
 - iii. \$16 to be deposited
 - g. **Events Chair** – Hillary Abrams & Aaron De Sal
 - i. New Board Members
 1. Aaron De Sal - Events Co-Chair: Brendan C moved to approve, Carolee seconded, unanimously approved
 2. Megyn Rodriguez - Events Co-Chair: Brendan C moved to approve, Cara seconded, unanimously approved
 - ii. Virtual event on 5/7 planning is underway
 - iii. Restaurants or other traditional event spaces have not been cleared to open yet, so events will be virtual until further notice
 - iv. Picnic (Ravenna Park, August 15 @ 3:00 pm) - Brendan put the deposit down, but we'll have to see how public spaces and physical distancing protocols evolve over the next few months.
 - h. **Membership Chair** –
 - i.
 - i. **Webmaster** – Eva Sundgrenz
 - i. General and COVID-19 specific resources

1. Document located here:
<https://docs.google.com/document/d/1xdvGto4VBOGqfDn1o4LJZpAsrns1cyrjYofbkZFo-Kk/edit?usp=sharing>
 2. Eva will be working on getting this onto the website:
<https://www.seapax.org/cpages/general-covid-19-specific-resources/5eaef789893aaa45fe7e2acb>
- ii. Meet the Board - please send updates to Eva
- j. **Newsletter Editor** – Sally Holmes
- i. Mid-month newsletters typically send two weeks after the regular monthly newsletter - a reminder to please let me know if I should also include your submitted content in the mid-month newsletter
- k. **NPCA Advocacy Chairs** – Beth Ahlstrom, Erin Branigan, Carlie Sulpizio
- i. Erin participated in Day of Action on Capitol Hill.
 1. WA State led the way in COVID-19 social distancing practices (elbow bumps vs. handshakes)
 2. Six WA state RPCVs participated!
 - ii. NPCA is keeping a blog - this has been a very relevant and timely resource, for evacuees especially (legislation, redeployment, etc.). 42 senators signed the Dear Colleague letter - a record!
 - iii. NPCA Global Re-entry site is really focusing on employment resources.
- l. **Mentorship Program Chair** - Jenn Ritchey
- i. Rolled out on March 28 via Facebook Webinar (50 people in attendance) - immediately had 15 applicants
 - ii. Presently have 39 mentees, 22 mentors - grew by 10 this past week
 - iii. Mentors have access to a Google doc for resources and support
 - iv. Jenn and Brad will be exploring new survey details to support matching process (mentee-mentor) better. Will also be exploring an exit survey for down the road.
 - v. Reaching mentor capacity of Board members and others who have been recruited specifically. Where do we go from here? Expand mentor application to SEAPAX at large? Step back until further notice?
 1. Newsletter option (Sally) - add a line to “stay tuned” for mentor applications
 2. Brad - suggestion to consider targeted outreach to mentors
 3. Andrea - suggestion to include a reference on mentor applications for verification
 4. Beth - suggestion to perhaps add a co-chair
 - vi. Thanks to Eva and Beth for putting together a resource folder for things like resumes, etc.

- vii. Next steps: Jenn will work on crafting a message to advertise for additional help to put in the newsletter; Sally will put a temporary hold on advertising for mentees in newsletter
- viii. [SEAPAX Mentor Career Advising Forms](#)
- m. **President** - Brad Cleveland
 - i. Peace Corps Connect 2020 update
 1. Conference has been cancelled on the advice of the planning committees.
 2. Next year is Peace Corps' 60th anniversary, so PCC will be held in DC.
 3. SEAPAX did not have any expenses, so no losses.
 4. Swaziland RPCVs have sent a letter to Netflix CEO (also a Swaziland RPCV) to promote "A Towering Task" documentary. No response yet.
 - ii. Board Titles
 1. As it stands now:
 - a. Officers (elected in September) - President, VP, Secretary, Treasurer (voting rights)
 - b. Directors-at-Large (elected in September) (voting rights)
 - c. Non-elected Directors - Past President, chairs and coordinators (Happy Hour Coordinator, Events Chair, etc.) (no voting rights)
 2. Discussion on changing or adjusting terminology to make it more clear who has voting rights versus not - currently the asterisk (*) on the "Meet the Board" section on the website denotes voting members
 - a. Discussion to change "non-elected director" to "chair"
 - iii. 2021 Board Elections
 1. To be held in September, so advertising will begin in July/August
- n. **Vice-President** - vacant
- o. **Treasurer** - Brendan Chiesa
 - i. 501(c)(3) status
 1. Check and application have been sent in - it's now a waiting game.
 2. Anticipated approval by the end of this year, but unknown due to current circumstances.
- p. **Secretary** - Cara Sandquist

2. Introductions

- a. Board members & roles, committees - What's brought you joy during quarantine?
3. Minutes unanimously approved (Joshua Jackson motioned, Brendan Chiesa seconded, none opposed)
4. Other Business
 - a. Special shout-out to Britany for setting up the Zoom for us for this meeting!
 - b. We may need Zoom access (or another platform) for future events.
5. Meeting adjourned!

Notes taken by Cara Sandquist

To be approved by the beginning of July's board meeting