

**SEAPAX Board Meeting - 07/12/2020**  
Agenda and Minutes

**Date: July 12, 2020**

**Time: 10:00 - 12:30**

**Location: ZOOM**

**Board Meeting Agenda**

1. Committee/board member updates (Review before Meeting)
2. Introductions (15 min)
  - a. Board members & roles, committees
3. Approve Minutes from last Board Meeting
  - a. Ilene motioned, Brendan seconded.
  - b. Motioned passed unanimously
4. New Board Members (Brad - 5 min)
  - a. Lillian Baer - Mentorship Program Co-Chair
    - i. Brad motioned, Joshua seconded
    - ii. Motioned passed unanimously
  - b. Kathleen Sebastian - Membership and Communications Co-Chair
    - i. Brad motioned, Ilene seconded
    - ii. Motion passed unanimously
5. [COVID-19 Contact Tracing & RPCVs](#) (John Berry - 20 mins)
6. Update on Finances & Nonprofit Status (Brendan - 20 mins)
7. Calendars (Carolee - 10 mins)
8. Elections for 2021 Board Positions (Brad - 10 mins)
9. Diversity & Inclusion Recommendations and Discussion (Brad - 45 mins)
10. SEAPAX Activities and Events (Brad - 15 mins)
11. Mentorship Program Update (Lillian and Jenn - 5 mins)
12. Advocacy Updates (Beth, Erin, and Carlie - 5 mins)
13. Annual Survey (Brad - 10 mins)

## NOTES

Attendees: Brad Cleveland, Cara Sandquist, Brendan Chiesa, Ilene Jaffe, Erin Branigan, Aaron De Sal, Sally Holmes, Jenn Ritchey, Lillian Baer, Kathleen Sebastian, Beth Ahlstrom, Carolee Walters, Megyn Rodriguez, Joshua Jackson, Carlie Sulpizio, Evangelina Sundgrenz, Andrea Shelton

Guests: John Berry

### 1. **Committee/board member updates (Review before Meeting)**

- a. **Community Service Chair** - Aaron Luce, Britany Ferrell, Andrea Shelton
  - i. none
- b. **Book Club Chair** - Darien Luce
  - i. none
- c. **Communications Chair** –
  - i. none
- d. **Grants Committee Chair** – Ilene Jaffe
  - i. none
- e. **Speakers Bureau Chair** –
  - i. none
- f. **Calendar sales** – Carolee Walters
  - i. Current status
    1. All 2020 calendars were donated to Seattle students
    2. Still have some perpetual calendars (approx 10, sold for \$10) and notecard sets
  - ii. Update/info for 2021
    1. Madison RPCV calendar ordering and shipment offerings.
    2. Sales have been tapering in recent years
    3. Proposal to not buy calendars in bulk this year
      - a. Brad motioned, Brendan seconded
      - b. Motion passed unanimously
    4. Carolee will work on clarifying new Madison model and forward information to newsletter and comms team
- g. **Events Chair** – Hillary Abrams & Aaron De Sal
  - i. Picnic - to be held August 2020
    1. Currently limited to 5 people per King County Phase 2 guidelines
    2. If King County moves to Phase 3, then 50 people will be allowed
    3. We can get a full refund if decide to cancel, OR rollover the expense and postponing until same date 2021
      - a. All board members in support of cancelling the picnic as it stands on our events calendar

- b. Brendan will look into what makes most financial sense - cancel and get refund or rollover to next year
  - ii. Potential options for alternative outdoor gatherings
  - iii. A Towering Task Screening
    - 1. July 18th
    - 2. John Berry will be moderator for 6:00 pm Q&A session with director Alana DeJoseph.
    - 3. Media blitz
      - a. Sally will send a dedicated email reminder to all SEAPAX members.
      - b. Garrett will post on the 2 Facebook sites (official Page, members-only Group)
- h. **Membership Chair** –
  - i. none
- i. **Webmaster** – Eva Sundgrenz
  - i. none
- j. **Newsletter Editor** – Sally Holmes
  - i. none
- k. **NPCA Advocacy Chairs** – Beth Ahlstrom, Erin Branigan, Carlie Sulpizio
  - i. Legislative updates
    - 1. Push to have bill co-sponsored: S 3624 and HB 6702
    - 2. NPCA Town Hall meetings + NPCA Summit on June 18  
<https://www.peacecorpsconnect.org/events/peace-corps-connect-for-the-future>
    - 3. Purpose of Town Hall is to generate ideas for Summit
- l. **Mentorship Program Chair** - Jenn Ritchey
  - i. Update on program
    - 1. 25 mentors, 42 mentees
    - 2. Beginning to discuss exit processes (survey, what next)
    - 3. New enrollments have tapered; continue to advertise via newsletter
- m. **President** - Brad Cleveland
  - i. [Update on Diversity and Inclusion recent discussions](#) - list of recommendations
    - 1. Nominate temporary Diversity and Inclusion Chair or Co-Chair
      - a. Nominee: Megyn Rodriguez
        - i. Brad motioned, Ilene seconded
        - ii. Motion approved unanimously
      - b. Up to Chair to decide how to recruit, reach out

2. Creation of Diversity and Inclusion Committee/Task Force
3. Begin dialogue with NPCA on how RPCV community can help improve diversity and inclusion within Peace Corps
- ii. Committee structure suggestions
  1. Chair should be RPCV, nominated but non-voting board member, ask to hold for 1 year
  2. Members are rolling/ongoing
  3. Develop goals on a timeline - actionable, time-bound
- iii. Acknowledgement of the difficulty yet importance of the work of this committee, how it functions, what it does, even the language used.
- iv. Annual survey - do we do it?
  1. Will postpone for now and re-evaluate need later
- v. 2021 board positions
  1. Numerous openings anticipated
  2. Deadline for submitting nominations is end of August, voting in September
- n. **Vice-President** - vacant
- o. **Treasurer** - Brendan Chiesa
  - i. Financial Reports
    1. In the red: Largest expense is website, picnic which may come back or be subtracted from 2021's budget
    2. A Towering Task event: cost of licensing was repaid as a donation (June 9), other donations thru Stripe (online ticketing system) although a percentage is taken out (operational costs).
  - ii. Update on Non-Profit Status
    1. Application was successful!
    2. Exempt from federal income tax, donors can deduct on their taxes, effective April 20, 2020.
    3. Start considering ways to maximize this new status: Amazon Smile, Roundup, other donation sites
    4. Brendan and Josh will write an announcement to give to communications team
    5. Comms team will look into language changes to make on website and other outlets
- p. **Secretary** - Cara Sandquist
  - i. none

## 2. Other Business

- a. John Berry - connecting RPCVs to Covid-19 contact tracing jobs

- i. Various models being explored in conjunction with Washington State Dept of Health, including volunteer vs. contractor vs. temp agency model.
- ii. Biggest conversations include funding sources,
- iii. Option to bring this up to state legislators to co-sponsor current legislation, i.e. Pramila Jayapal's virtual town halls
- iv. Conversation to continue with John outside this meeting.

Notes taken by Cara Sandquist

To be approved by the beginning of September's board meeting

- Brendan Chiesa moved, Ilene Jaffe seconded. Motion passed.